

# 2025 Bairro Português Food Vendor

## Form Preview

### SELECTION CRITERIA

#### Food Vendor Application

##### **Bairro Português**

Saturday 22 March 2025

3pm-9pm

Audley St and Regent St, Petersham

Purpose: Bairro Português celebrates the Portuguese cultural heritage of Petersham through a vibrant street festival featuring traditional and contemporary food and entertainment, encouraging local and cultural connection.

#### **THIS APPLICATION IS ONLY FOR FOOD STALLHOLDERS**

Bairro Português aims to champion local food vendors and suppliers in the Inner West. Businesses wishing to participate in Bairro Português must demonstrate a strong connection to Petersham or the Portuguese diaspora or the Inner West Council Local Government Area.

Please read all the information in this application carefully. Due to high demand and a limited number of stalls on the day, not all applications will be successful. Please note, participation in previous events does not guarantee an offer as a vendor.

Inner West Council prioritises artists and businesses that are based within the Inner West Council local government area, as well as:

- Businesses and artists whose offerings align with Council's [Community Strategic Plan](#);
- Local businesses and artists with particular regards to those who support the local community year round;
- Those offering participatory activities that engage a broad range of the community

Stallholders must comply with our [Environmental Guidelines](#) and [Requirements of operation of a Temporary Food Stall](#)

Selection of food vendors is the final decision of Council and no further correspondence will be entered into. Council reserves the right to amend the selection criteria at any time without notice. Incomplete applications may not be considered.

**This application form has changed from previous years. Please review the changes carefully.**

**STALLS:** If you require Council to provide you with a stall structure, you will be provided a **3x3m walled marquee and 1 trestle table** Please note, fete stalls will not be provided in 2025. You can view an [example structure here](#)

**FEES AND CHARGES:** Please view the below table of fees and charges for 2024/2025.

Please note that power and additional space are charged **separately**, and you will need to add the fees as you move through this form.

#### **I want Council to provide my infrastructure**

Local Food Business\$549.00

Non-Local Food Business\$658.00

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Power usage for food stalls\$99.00

## **I will provide my own infrastructure**

Local Food Business 3x3m site only (must provide own marquee)\$306.00

Non Local Food Business 3x3m site only (must provide own marquee)\$366.00

Local Food Van/Trailer\$617.00

Non-Local Food Van/Trailer\$784.00

Power usage for food stalls\$99.00

## **Food Vendor Licence**

Annual registration fee. Fee pro-rated monthly.\$220.00

**FOOD VENDOR LICENCE:** The temporary Food Vendor Licence allows annual and unlimited trading (with approval of the event organiser) at any registered markets held in the Inner West local Government area and must be paid directly to the Regulatory Support team. For more information about how to take advantage of the simplified registration process, or to pay your registration fee please [visit our website](#). **All food stalls will be required to pay this fee before they are allowed to trade.**

For all enquiries relating to the new Food Vendor Licence scheme, please contact our Regulatory Support team on [02 9392 5060](tel:0293925060) or email at [council@innerwest.nsw.gov.au](mailto:council@innerwest.nsw.gov.au) and mark to the attention of Regulatory Support.

Please note, at the end of the form you will be asked to attach:

- 1.Copy of your Public Liability Certificate of Currency;
- 2.Copy of your Food Safety Supervisor Certificate.
- 3.A fully disclosed product list and photos of your stall set-up and products.

**Deadline:** Applications close 8:00pm Sunday 19 January 2025.

If you have any questions please contact Council's Events Team via email at [events@innerwest.nsw.gov.au](mailto:events@innerwest.nsw.gov.au)

## **To talk with a free interpreter call 131 450.**

9392 5000. نحن نتكلم لغتك. 131 ل لتحدث مع مترجم مجاني اتصل بالرقم 450 اطلب منهم الاتصال بمجلس الغرب الداخلي على الرقم

Μιλάμε τη γλώσσα σας. Για να μιλήσετε δωρεάν σε διερμηνέα καλέστε το 131 450. Ζητήστε τους να καλέσουν το Δήμο Inner West Council στο 9392 5000.

Parliamo la vostra lingua. Per parlare gratuitamente con un interprete chiamate il numero 131 450. Chiedetegli di chiamare il Comune di Inner West al numero 9392 5000.

Falamos a sua língua. Para falar com um intérprete gra tuitamente ligue para 131 450. Peça-lhes para ligar para o Inner West Council no número 9392 5000.

##### 131 450# #####9392 5000## Inner West####

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##### 131 450 #####  
Inner West Council ##### 9392 5000.

Chúng tôi nói ngôn ngữ của quý vị. Muốn nói chuyện có thông dịch viên miễn phí, hãy gọi số 131 450. Yêu cầu họ gọi cho Hội đồng Thành phố Inner West qua số 9392 5000.

## TERMS AND CONDITIONS

\* indicates a required field

### TERMS & CONDITIONS FOR ALL STALLHOLDERS

Please read our [Terms and Conditions](#).

#### Acceptance of Terms and Conditions

By applying as a food vendor, you accept and understand these Terms and Conditions.

\* ☐ I have read and I agree to all the terms and conditions set out for 2025 Bairro Português

## CONTACT INFORMATION

\* indicates a required field

**Contact Name \***

First Name

Last Name

**Organisation/Business \***

**ABN/ACN \***

**Postal Address \***

Address

Suburb State Postcode

**Phone Number**

**Mobile \***

**Email Address \***

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### Main Contact on the Day of Event

**Name \***

☐ Individual

☐ Organisation

Organisation Name

First Name

Last Name

**Mobile Number \***

Must be a number

**Email Address \***

### STALLHOLDER INFORMATION

*\* indicates a required field*

*Please provide as much detail as possible. It will help in assessing your application if you provide full details and images of your products and services for reference.*

**Are you based within the Inner West Council Local Government Area (LGA)?**

**\***

☐ Yes

☐ No

**If No, please outline any link you or your organisation may have to the Inner West Council Local Government Area.**

**Are your products produced or handcrafted in the Inner West? \***

☐ Yes

☐ No

### About Your Business

**Please provide a description of your product(s) and/or service(s) \***

**Website/Facebook/Instagram page \***

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### Any additional information or links

### Local to Inner West Council LGA

**Please upload a document to prove you are local to the Inner West Council LGA. This could include and is not limited to a copy of your driver's licence, a copy of a utilities bill from your business or a copy of an Inner West Council rates notice.**

Attach a file:

### Access and Inclusion

Inner West Council is committed to respecting the rights and improving opportunities for people with a disability of all ages, to participate fully in community life. This includes our work with food vendors and stall operators at Council events. All access requirements will be kept confidential and accommodated for wherever possible.

**Do you have any access requirements you would like us to know about? \***

- ☐ Yes  
☐ No

**Please select the access support and provisions that would assist you from the list below.**

Council will work to ensure that access provisions will be made available to you wherever possible to enable your participation.

- ☐ Translator  
☐ Auslan interpreter  
☐ More time to respond  
☐ More time to bump in/out  
☐ Information about ramp areas  
☐ Information about mobility parking  
☐ Low sensory space  
☐ Nearby to toilets  
☐ Other:

## STALL FEES

**\* indicates a required field**

Please read and consider carefully the stall or space hire options.

All fees listed below do not attract GST and note that power is an **additional** charge that can be added on the next page of the application.

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**Do you plan on operating from a vehicle (e.g. food truck, coffee van)? \***

- ☐ Yes
- ☐ No

## Stall type

Please advise if you would like Council to provide a stall, or whether you will provide your own structure

- ☐ I would like Council to provide a 3m x3m marquee
- ☐ I will provide my own marquee

## STALL HIRE

### Selecting your stall type:

Only 3m x 3m Walled marquees are available for hire. See the link for a [stall reference image](#).

If you are unable to work within any of the stall options, you will need to provide your own structure. If this is the case, continue to '**SPACE HIRE**' below. Do not select both a Stall AND a Space.

### Local Stall Hire

For operators based **within** the [Inner West Council LGA](#).

**Which type of stall would you like to hire**

- ☐ Local Food 3m x 3m marquee - \$549.00

### Non Local Stall Hire

For operators based **outside** the [Inner West Council LGA](#).

**Which type of stall would you like to hire**

- ☐ Non-local Food 3m x 3m marquee - \$658.00

## SPACE HIRE

Space hire **does not** include the supply of any stall or built structure. It is **only space**.

If you would like Council to provide you with a stall, please move to '**STALL HIRE**' above.

Prices are per 3m x3m space. Please note, you will not be able to peg into the ground. If you are bringing your own marquee, you must supply sufficient weights for the structure (minimum 10kg per leg of marquee of water or lead weights).

Do not select both a space and a stall.

### Local Space Hire

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For operators based **within** the [Inner West Council LGA](#). Do not select this option if you are wanting Inner West Council to provide a stall.

### Space Hire

☐ Local Food 3m x 3m Space - \$306.00

### Non Local Space Hire

For operators based **outside** the [Inner West Council LGA](#). Do not select this option if you are wanting Inner West Council to provide a stall.

### Space Hire

☐ Non-Local Food 3m x 3m Space - \$366.00

### Food Van Space Hire

For stallholders operating out of a vehicle (e.g. Food Truck, Coffee Van). You will be asked to provide your space requirements in the following questions.

### Food Van/Trailer Local

For operators based **within** the Inner West Council LGA

### Local Food Van

☐ Food Van (Local) - \$617.00

### Non Local Food Van/Trailer

For operators based **outside** the [Inner West Council LGA](#).

### Food Van Non Local

☐ Non-Local Food Van - \$784.00

### Food Trucks

#### What is your total area footprint while operating?

Please provide the total length of your entire footprint, from very front tip of vehicle to the back at full extension, including opening of back doors. Do not provide just the length of your vehicle.

**Length**

**Width**

**Height**

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**On what side do you serve from your vehicle?**

\*

- ☐ Right (Driver's side)  
☐ Left (Passenger's side)

### Additional Space

**Will you require additional space next to your stall or space? Please note that no additional space can be allocated unless it is requested and paid for. \***

- ☐ Yes  
☐ No

*Please note that no additional space can be allocated unless it is requested and paid for. Stallholders can only take a minimum of 3m by 3m spaces, no less.*

**How much additional space will you require?**

Options are 3mx3m or 3mx6m only. Charged at the site only fee rate

**What is this additional space to be used for?**

### Temporary Food Vendor Licence

All stallholders must pay an annual registration fee to operate a temporary food stall. This fee is pro-rated monthly from the time of application and covers annual and unlimited trading at any Inner West-based registered food market or event, with the event/market organiser's approval. Please visit our website at this link to learn more: <https://www.innerwest.nsw.gov.au/about/policies-plans-and-regulations/business-regulations/food-vendor-licence/food-vendor-licence>.

This new Food Vendor Licence must be renewed annually on **1 July**.

**Have you paid your Temporary Food Vendor Licence for financial year 2024/2025?**

\*

- ☐ Yes, I have paid my temporary Food Vendor Licence and will upload my acceptance letter here  
☐ No, I have not paid it yet.

### Food Vendor Licence upload

**Upload a copy of your registration confirmation letter here including your clearly visible registration number**

Attach a file:

Registration fee required to proceed

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**I understand that I will not be allowed to trade until I have paid my temporary Food Vendor Licence. \***

☐ Yes

Annual registrations open on 1 July. You will need to visit our website to pay your registration fee here: <https://www.innerwest.nsw.gov.au/about/policies-plans-and-regulations/business-regulations/food-vendor-licence/food-vendor-licence>.

### Power

You are **not permitted** to bring your own generator onto site. You can use the generator built into a food truck if it is at standard; if it is not, you will be required to pay to use generators supplied by Council.

To use power you will need to indicate so here and pay for access (\$95 for food stalls)

**Do you require power to operate your stall/space/food van? \***

☐ Yes - \$99 per stall

☐ No

### Power Usage Required

Please indicate how many outlets you will require and what items you will be using.

Please note, you **must** supply your own leads to plug into the generator and these must be tagged and tested.

**How many power outlets do you require?**

**List the item(s)/appliance(s) that require power**

### Type of socket/s outlet required?

**10 Amp**

Enter Quantity

**15 Amp**

Enter Quantity

**32 Amp**

Enter Quantity

**Electrical leads and appliances testing and taking declaration \***

☐ I declare that all electrical appliances and leads have been tested and tagged within the last three months and in accordance to Australian Standards

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**Electrical lead minimum length \***

☐ I am aware that I must supply my own electrical leads. One must be at least 20m in length (to reach the generator).

## STALLHOLDER REQUIREMENTS

*\* indicates a required field*

### BBQ and Refrigeration

**Will you be bringing a barbecue (BBQ) or refrigeration with you? \***

☐ Yes  
☐ No

**What are the dimensions of your BBQ/refrigeration?** Please note this will need to be within your total requested footprint. if you require additional space to house your BBQ you will need to pay for site fees per 3x3m space required.

All BBQs must be covered.

**Length**

**Width**

**Height**

**Where do you intend to position your BBQ/refrigeration?**

## ENVIRONMENTAL REQUIREMENTS

*\* indicates a required field*

### Environmental Requirements for Stallholders at Council Events

Please read the [Stallholder Environmental Requirements for Council Events](#).

**I agree to the Stallholder Environmental Requirements for Council Events \***

☐

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### ATTACHMENTS

\* indicates a required field

**Please attach a current certificate of insurance for public liability \***

Attach a file:

Please ensure this will be in date for the event

**Please attach a copy of your Food Safety Supervisor Certificate \***

Attach a file:

**Please attach your product list with prices \***

Attach a file:

**Please attach a photo of goods to be sold and/or displayed (if applicable)**

Attach a file:

**Please provide a photo of your stall or vehicle if Council is not providing your structure**

Attach a file: