

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

SELECTION CRITERIA

Food Vendor Application

Marrickville Music Festival

Sunday 13 October 2024

12pm - 6pm

Marrickville Road, Marrickville and surrounding streets

THIS APPLICATION IS ONLY FOR FOOD STALLHOLDERS

Marrickville Music Festival aims to champion local food vendors and suppliers in the Inner West. Businesses wishing to participate in Marrickville Music Festival must demonstrate a strong connection to Marrickville or the Inner West Council Local Government Area.

Please read all the information in this application carefully. Due to high demand and a limited number of stalls on the day, not all applications will be successful. Please note, participation in previous events does not guarantee an offer as a vendor.

Selection of food vendors is the final decision of Council and no further correspondence will be entered into. Council reserves the right to amend the selection criteria at any time without notice. Incomplete applications may not be considered.

This application form has changed from previous years. Please review the changes carefully.

STALLS: If you require Council to provide you with a stall structure, you will be provided a **3x3m walled marquee and 1 trestle table** (if required). You can view an [example structure here](#)

FEES AND CHARGES: Please view the below draft table of fees and charges for 2024/2025.

Please note that power and additional space are charged **separately**, and you will need to add the fees as you move through this form.

I want Council to provide my infrastructure

Local Food Business\$549.00

Non-Local Food Business\$658.00

Power usage for food stalls\$99.00

I will provide my own infrastructure

Local Food Business 3x3m site only (must provide own marquee)\$306.00

Non Local Food Business 3x3m site only (must provide own marquee)\$366.00

Local Food Van/Trailer\$617.00

Non-Local Food Van/Trailer\$784.00

Power usage for food stalls\$99.00

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

Food Vendor Licence

Annual registration fee. Fee pro-rated monthly, pending Council adoption in July 2024\$220.00

FOOD VENDOR LICENCE: The new, proposed temporary Food Vendor Licence allows annual and unlimited trading (with approval of the event organiser) at any registered markets held in the Inner West local Government area and must be paid directly to the Regulatory Support team. For more information about how to take advantage of the simplified registration process, or to pay your registration fee please [visit our website](#). All food stalls will be required to pay this fee before they are allowed to trade.

For all enquiries relating to the new Food Vendor Licence scheme, please contact our Regulatory Support team on [02 9392 5060](tel:0293925060) or email at council@innerwest.nsw.gov.au and mark to the attention of Regulatory Support.

Please note, at the end of the form you will be asked to attach:

- 1.Copy of your Public Liability Certificate of Currency;
- 2.Copy of your Food Safety Supervisor Certificate.
- 3.A fully disclosed product list and photos of your stall set-up and products.

Deadline: Applications close 14 July.

If you have any questions please contact Council's Events Team via email at events@innerwest.nsw.gov.au

To talk with a free interpreter call 131 450.

9392 5000. نحن نتكلم لغتك. 131 لتحدث مع مترجم مجاني اتصل بالرقم 131 450. من هم الاتصال بمجلس الغرب الداخل على الرقم

Μιλάμε τη γλώσσα σας. Για να μιλήσετε δωρεάν σε διερμηνέα καλέστε το 131 450. Ζητήστε τους να καλέσουν το Δήμο Inner West Council στο 9392 5000.

Parliamo la vostra lingua. Per parlare gratuitamente con un interprete chiamate il numero 131 450. Chiedetegli di chiamare il Comune di Inner West al numero 9392 5000.

Falamos a sua língua. Para falar com um intérprete gra tuitamente ligue para 131 450. Peça-lhes para ligar para o Inner West Council no número 9392 5000.

#####131 450# #####9392 5000## Inner West####
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131 450 #####
Inner West Council ##### 9392 5000.

Chúng tôi nói ngôn ngữ của quý vị. Muốn nói chuyện có thông dịch viên miễn phí, hãy gọi số 131 450. Yêu cầu họ gọi cho Hội đồng Thành phố Inner West qua số 9392 5000.

TERMS AND CONDITIONS

* indicates a required field

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

TERMS & CONDITIONS FOR ALL STALLHOLDERS

Please read our [Terms and Conditions](#).

Acceptance of Terms and Conditions

By applying as a food vendor, you accept and understand these Terms and Conditions.

I have read and I agree to all the terms and conditions set out for 2024 Marrickville Music Festival.

*

☐ I agree to the terms and conditions

CONTACT INFORMATION

* indicates a required field

Contact Name *

First Name

Last Name

Organisation/Business *

ABN/ACN *

Postal Address *

Address

Suburb State Postcode

Phone Number

Mobile *

Email Address *

Main Contact on the Day of Event

Name *

☐ Individual

☐ Organisation

Organisation Name

First Name

Last Name

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

Mobile Number *

Must be a number

Email Address *

STALLHOLDER INFORMATION

* indicates a required field

Please provide as much detail as possible. It will help in assessing your application if you provide full details and images of your products and services for reference.

Are you based within the Inner West Council Local Government Area (LGA)?

*

- ☐ Yes
☐ No

If No, please outline any link you or your organisation may have to the Inner West Council Local Government Area.

Are your products produced or handcrafted in the Inner West? *

- ☐ Yes
☐ No

About Your Business

Please provide a description of your product(s) and/or service(s) *

Website/Facebook/Instagram page *

Any additional information or links

Local to Inner West Council LGA

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

Please upload a document to prove you are local to the Inner West Council LGA. This could include and is not limited to a copy of your driver's licence, a copy of a utilities bill from your business or a copy of an Inner West Council rates notice.

Attach a file:

STALL FEES

* indicates a required field

Please read and consider carefully the stall or space hire options.

All fees listed below do not attract GST and note that power is an **additional** charge that can be added on the next page of the application.

Do you plan on operating from a vehicle (e.g. food truck, coffee van)? *

- ☐ Yes
- ☐ No

Stall type

Please advise if you would like Council to provide a stall, or whether you will provide your own structure

- ☐ I would like Council to provide a 3m x3m marquee
- ☐ I will provide my own marquee

STALL HIRE

Selecting your stall type:

Only 3m x 3m Walled marquees are available for hire. See the link for a [stall reference image](#).

If you are unable to work within any of the stall options, you will need to provide your own structure. If this is the case, continue to '**SPACE HIRE**' below. Do not select both a Stall AND a Space.

Local Stall Hire

For operators based **within** the [Inner West Council LGA](#).

Which type of stall would you like to hire

- ☐ Local Food 3m x 3m marquee - \$549.00

Non Local Stall Hire

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

For operators based **outside** the [Inner West Council LGA](#).

**Which type of stall
would you like to hire**

☐ Non-local Food 3m x 3m marquee - \$658.00

SPACE HIRE

Space hire **does not** include the supply of any stall or built structure. It is **only space**.

If you would like Council to provide you with a stall, please move to '**STALL HIRE**' above.

Prices are per 3m x3m space. Please note, you will not be able to peg into the ground. If you are bringing your own marquee, you must supply sufficient weights for the structure (minimum 10kg per leg of marquee of water or lead weights).

Do not select both a space and a stall.

Local Space Hire

For operators based **within** the [Inner West Council LGA](#). Do not select this option if you are wanting Inner West Council to provide a stall.

Space Hire

☐ Local Food 3m x 3m Space - \$306.00

Non Local Space Hire

For operators based **outside** the [Inner West Council LGA](#). Do not select this option if you are wanting Inner West Council to provide a stall.

Space Hire

☐ Non-Local Food 3m x 3m Space - \$366.00

Food Van Space Hire

For stallholders operating out of a vehicle (e.g. Food Truck, Coffee Van). You will be asked to provide your space requirements in the following questions.

Food Van/Trailer Local

For operators based **within** the Inner West Council LGA

Local Food Van

☐ Food Van (Local) - \$617.00

Non Local Food Van/Trailer

For operators based **outside** the [Inner West Council LGA](#).

Food Van Non Local

☐ Non-Local Food Van - \$784.00

Food Trucks

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

What is your total area footprint while operating?

Please provide the total length of your entire footprint, from very front tip of vehicle to the back at full extension, including opening of back doors. Do not provide just the length of your vehicle.

Length

Width

Height

On what side do you serve from your vehicle?

*

- ☐ Right (Driver's side)
☐ Left (Passenger's side)

Additional Space

Will you require additional space next to your stall or space? Please note that no additional space can be allocated unless it is requested and paid for. *

- ☐ Yes
☐ No

Please note that no additional space can be allocated unless it is requested and paid for. Stallholders can only take a minimum of 3m by 3m spaces, no less.

How much additional space will you require?

Options are 3mx3m or 3mx6m only. Charged at the site only fee rate

What is this additional space to be used for?

Temporary Food Vendor Licence

All stallholders must pay an annual registration fee to operate a temporary food stall. This fee is pro-rated monthly from the time of application and covers annual and unlimited trading at any Inner West-based registered food market or event, with the event/market organiser's approval. Please visit our website at this link to learn more: <https://www.innerwest.nsw.gov.au/about/policies-plans-and-regulations/business-regulations/food-vendor-licence/food-vendor-licence>.

The Food Vendor Licence will open for registration on the **1 July** and must be renewed annually. If you held a valid 2023/2024 licence, you **must renew it** to trade at the 2024 festival.

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

Have you paid your Temporary Food Vendor Licence for financial year 2024/2025? *

- ☐ Yes, I have paid my temporary Food Vendor Licence and will upload my acceptance letter here
- ☐ No, I have not paid it yet.

Food Vendor Licence upload

Upload a copy of your registration confirmation letter here including your clearly visible registration number

Attach a file:

Registration fee required to proceed

I understand that I will not be allowed to trade until I have paid my temporary Food Vendor Licence. *

- ☐ Yes

Annual registrations will open on July 1. You will need to visit our website to pay your registration fee here: <https://www.innerwest.nsw.gov.au/about/policies-plans-and-regulations/business-regulations/food-vendor-licence/food-vendor-licence>.

Power

You are **not permitted** to bring your own generator onto site. You can use the generator built into a food truck if it is at standard; if it is not, you will be required to pay to use generators supplied by Council.

To use power you will need to indicate so here and pay for access (\$99 for food stalls)

Do you require power to operate your stall/space/food van? *

- ☐ Yes - \$99 per stall
- ☐ No

Power Usage Required

Please indicate how many outlets you will require and what items you will be using.

Please note, you **must** supply your own leads to plug into the generator and these must be tagged and tested.

How many power outlets do you require?

List the item(s)/appliance(s) that require power

Type of socket/s outlet required?

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

10 Amp

Enter Quantity

15 Amp

Enter Quantity

32 Amp

Enter Quantity

STALLHOLDER REQUIREMENTS

* indicates a required field

BBQ and Refrigeration

Will you be bringing a barbecue (BBQ) or refrigeration with you? *

- ☐ Yes
☐ No

What are the dimensions of your BBQ/refrigeration? Please note this will need to be within your total requested footprint. if you require additional space to house your BBQ you will need to pay for site fees per 3x3m space required.
All BBQs must be covered.

Length

Width

Height

Where do you intend to position your BBQ/refrigeration?

STALLHOLDER REQUIREMENTS

* indicates a required field

Environmental Requirements for Stallholders at Council Events

Please read the [Stallholder Environmental Requirements for Council Events](#).

2024 Marrickville Music Festival Food Vendor Applications

Form Preview

**I agree to the
Stallholder
Environmental
Requirements for
Council Events *** ☐

Requirements for Food Stallholders at Council Events

Please read the Requirements for the Operation of a Temporary Food Stall

**I agree to the
Requirements for
the operation of a
temporary food stall at
Council Events *** ☐

ATTACHMENTS

* indicates a required field

**Please attach a current
certificate of insurance
for public liability ***

Attach a file:

Please ensure this will be in date for the event

**Please attach a copy
of your Food Safety
Supervisor Certificate ***

Attach a file:

**Please attach your
product list with prices ***

Attach a file:

**Please attach a photo of
goods to be sold and/or
displayed (if applicable)**

Attach a file:

**Please provide a photo
of your stall or vehicle if
Council is not providing
your structure**

Attach a file: