

2025 Inner West Kids Fest

Form Preview

SELECTION CRITERIA

Food Vendor Application

Inner West Kids Fest

Sunday 16th February 2025

3pm - 7pm

- Live Music
- Food Vendors
- Kids Workshops

Enmore Park, between Enmore Road and Black Street.

THIS APPLICATION IS ONLY FOR FOOD VENDORS

Inner West Kids Fest is a family orientated afternoon event which aims to champion local food vendors in the Inner West. At this time we are not accepting applicants from outside the Inner West area.

Please read all the information in this application carefully. Due to high demand and a limited number of stalls on the day, not all applications will be successful. Please note, participation in previous events does not guarantee an offer as a vendor.

Selection of food vendors is the final decision of Council and no further correspondence will be entered into. Council reserves the right to amend the selection criteria at any time without notice. Incomplete applications may not be considered.

FEES AND CHARGES: Please view the below table of fees and charges for 2024/2025.

Please note that power and additional space are charged **separately**, and you will need to add the fees as you move through this form. Please note: **you must be able to supply your own marquee for this event.** The marquee must be adequately secured with water or lead weights. You are not permitted to peg your marquee at Enmore Park.

I will provide my own infrastructure

Local Food Business 3x3m site only (must provide own marquee)\$133.00

Non Local Food Business 3x3m site only (must provide own marquee)\$159.00

Local Food Van/Trailer\$267.00

Non-Local Food Van/Trailer\$309.00

Power usage for food stalls\$99.00

Food Vendor Licence

Annual registration fee. Fee pro-rated monthly.\$220.00

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FOOD VENDOR LICENCE : The new temporary Food Vendor Licence allows annual and unlimited trading (with approval of the event organiser) at any registered markets held in the Inner West local Government area and must be paid directly to the Environmental Health team. **You must have a current IWC Food Vendor Licence to be able to trade at Inner West Kids Fest.**

For more information about how to take advantage of the simplified registration process, or to pay your registration fee please [visit our website](#). All food stalls will be required to pay this fee before they are allowed to trade.

For all enquiries relating to the new Food Vendor Licence scheme, please contact our Regulatory Support team on [02 9392 5060](tel:0293925060) or email at council@innerwest.nsw.gov.au and mark to the attention of Regulatory Support.

Please note, at the end of the form you will be asked to attach:

- 1.Copy of your Public Liability Certificate of Currency;
- 2.Copy of your Food Safety Supervisor Certificate.
- 3.A fully disclosed product list and photos of your stall set-up and products;

Deadline: Applications close Monday 16 December, 2024.

If you have any questions please contact Council's Events Team via email at ffion.michael@innerwest.nsw.gov.au

To talk with a free interpreter call 131 450.

نحن نحتكم لغتك. 131. لتحدث مع مترجم مجاني اتصل بالرقم 131 450. 9392 5000. من هم الاتصال بمجلس الغرب الداخلي على الرقم

Μιλάμε τη γλώσσα σας. Για να μιλήσετε δωρεάν σε διερμηνέα καλέστε το 131 450. Ζητήστε τους να καλέσουν το Δήμο Inner West Council στο 9392 5000.

Parliamo la vostra lingua. Per parlare gratuitamente con un interprete chiamate il numero 131 450. Chiedetegli di chiamare il Comune di Inner West al numero 9392 5000.

Falamos a sua língua. Para falar com um intérprete gra tuitamente ligue para 131 450. Peça-lhes para ligar para o Inner West Council no número 9392 5000.

#####131 450# #####9392 5000## Inner West####
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131 450 #####
Inner West Council ##### 9392 5000.

Chúng tôi nói ngôn ngữ của quý vị. Muốn nói chuyện có thông dịch viên miễn phí, hãy gọi số 131 450. Yêu cầu họ gọi cho Hội đồng Thành phố Inner West qua số 9392 5000.

TERMS AND CONDITIONS

* indicates a required field

TERMS & CONDITIONS FOR ALL STALLHOLDERS

Please read our [Terms and Conditions](#).

Acceptance of Terms and Conditions

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By applying as a food vendor, you accept and understand these Terms and Conditions.

I have read and I agree to all the terms and conditions set out for Inner West Kids Fest 2024

*

☐ I agree to the terms and conditions

CONTACT INFORMATION

* indicates a required field

Contact Name *

First Name

Last Name

Organisation/Business *

ABN/ACN *

Postal Address *

Address

Suburb State Postcode

Phone Number

Mobile *

Email Address *

Main Contact on the Day of Event

Name *

☐ Individual

☐ Organisation

Organisation Name

First Name

Last Name

Mobile Number *

Must be a number

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Email Address *

STALLHOLDER INFORMATION

* indicates a required field

Please provide as much detail as possible. It will help in assessing your application if you provide full details and images of your products and services for reference.

Are you based within the Inner West Council Local Government Area (LGA)?

- ☐ Yes
☐ No

*

If No, please outline any link you or your organisation may have to the LGA

Are your products produced or handcrafted in the Inner West? *

- ☐ Yes
☐ No

About Your Business

Please provide a description of your product(s) and/or service(s)

Website/Facebook/Instagram page

Any additional information or links

Local to Inner West Council LGA

Please upload a document to prove you are local to the Inner West Council LGA. This could include and is not limited to a copy of your driver's licence, a copy of a utilities bill from your business or a copy of an Inner West Council rates notice.

Attach a file:

STALL FEES

* indicates a required field

Please read and consider carefully the following options.

All fees listed below do not attract GST and note that power is an **additional** charge.

Do you plan on operating from a vehicle (i.e. food truck or trailer?) *

- ☐ Yes
☐ No

SPACE HIRE

Space hire **does not** include the supply of any stall or built structure. It is **only space**.

Prices are per 3m x3m space. Please note, you will not be able to peg into the ground so please ensure your own stall or structure is able to be weighted with water-filled weights.

Local Space Hire

For operators based **within** the [Inner West Council LGA](#).

Space Hire ☐ Food 3m x 3m Space (Local) - \$133.00

Food Trucks and Trailers

For stallholders operating out of a vehicle (e.g. Food Truck) who are based within the Inner West Council LGA. You will be asked to provide your space requirements in the following questions.

Local Food Van ☐ Food Van (local) - \$267

What is your total area footprint while operating?

Please provide the total length of your entire footprint, from very front tip of vehicle to the back at full extension, including opening of back doors. Do not provide just the length of your vehicle.

Length

please answer in metres

Width

please answer in metres

Height

please answer in metres

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**What side of the vehicle
do you serve from?**

- ☐ Right (driver's side)
☐ Left (passenger side)

Additional Space

Will you require additional space next to your stall or space? Please note that no additional space can be allocated unless it is requested and paid for. *

- ☐ Yes
☐ No

each additional 3x3m space is charged at \$127.00 in addition to your stall fees

Please note that no additional space can be allocated unless it is requested and paid for. Stallholders can only take a minimum of 3m by 3m spaces, no less.

How much additional space will you require?

Options are 3mx3m or 3mx6m only

What is this additional space to be used for?

Power

You are not permitted to bring your own generator onto site. You can use the generator built into a food truck if it is at standard; if it is not, you will be required to pay to use generators supplied by Council. To use power you will need to indicate so here and pay for access (\$95 for food stalls)

Do you require power to operate your stall/space/food van? *

- ☐ Yes - \$99
☐ No

Power Usage Required

Please indicate how many outlets you will require and what items you will be using.

Please note, you **must** supply your own leads to plug into the generator and these must be tagged and tested.

**How many power outlets
do you require?**

**List the item(s)/
appliance(s) that require
power**

Type of socket/s outlet required?

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10 Amp

Enter Quantity

15 Amp

Enter Quantity

32 Amp

Enter Quantity

Temporary Food Vendor Licence

All stallholders must pay an annual registration fee to Inner West Council to operate a temporary food stall. This fee is pro-rated monthly and covers annual and unlimited trading at any Inner West-based registered food market, with the event/market organiser's approval. Please visit our website at this link to learn more: <https://www.innerwest.nsw.gov.au/about/policies-plans-and-regulations/business-regulations/food-vendor-licence/food-vendor-licence>.

This Food Vendor Licence is open for registration on **1 July** and must be renewed annually.

Have you applied for and paid for your temporary Food Vendor Licence *

- ☐ Yes, I have paid my temporary Food Vendor Licence and will upload my acceptance letter here
- ☐ No, I have not paid it yet.

Upload your Food Vendor Licence

Upload a copy of your registration confirmation letter here including your clearly visible registration number

Attach a file:

Registration fee required to proceed

- ☐ I understand that I will not be allowed to trade until I have paid my temporary Food Vendor Licence.

STALLHOLDER REQUIREMENTS

*** indicates a required field**

BBQ and Refrigeration

Will you be bringing a barbecue (BBQ) or refrigeration with you? *

- ☐ Yes
- ☐ No

What are the dimensions of your BBQ/refrigeration?

Length

Width

Height

Where do you intend to position your BBQ/refrigeration? Please note this will need to be within your total requested footprint.

ENVIRONMENTAL REQUIREMENTS

* indicates a required field

Environmental Requirements for Stallholders at Council Events

Please read the [Stallholder Environmental Requirements for Council Events](#).

I agree to the Stallholder Environmental Requirements for Council Events *

☐ Yes, I agree and have read the guidelines

Requirements for the Operation of a Temporary Food Stall

Please read the [Requirements for the operation of a Temporary Food Stall](#).

I agree to the Requirements for the operation of a temporary food stall

☐ Yes, I agree and have read the guidelines

ATTACHMENTS

* indicates a required field

Please attach a current certificate of insurance for public liability *

Attach a file:

Please ensure this will be in date for the event

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Please attach a copy of your Food Safety Supervisor Certificate

Attach a file:

Please attach your product list with prices *

Attach a file:

Please attach a photo of goods to be sold and/or displayed (if applicable)

Attach a file:

Please provide a photo of your stall or vehicle if Council is not providing your structure

Attach a file:

THANK YOU FOR YOUR INTEREST

Thank you for your interest

As you have selected that you are not based within the Inner West area, we are unable to accept your application.

Inner West Kids Fest aims to champion local food vendors and suppliers in the Inner West. At this time we are not accepting applicants from outside the Inner West Council area.

Please keep an eye out for other events in the future.